



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
QUEZON CITY



Nueva Ecija Street, Bago Bantay, Quezon City

September 26, 2012

Memorandum To:

Asst. Schools Division Superintendent
Division / District Supervisors
Secondary School Principals
Head Teachers / OIC - English Department

RUSH
FIRST PRIORITY

Grade 7 Teaching Demonstration in ENGLISH

1. In line with the thrust to continuously improve the instruction in Grade 7, K-12 curriculum, there will be a demonstration teaching at Justice Cecilia Muñoz Palma High School on September 28, 2012.

Demonstration Teacher	Subject Matter	Time
Irene N. Mendevil	Teaching Reading	8:00 – 9:00 am
Joseph F. Ruiz	Teaching Poetry	9:00 – 10:00 am

2. Grade 7 teachers who have no classes on the scheduled demonstration are required to attend, while the Department Heads are encouraged to be in the venue too.
3. The Monthly division meeting will be held on October 9, 2012 (instead of October 12) at Sauyo High School, with the following agenda:
 - a.) Get-Together and Read For Department Heads
 - b.) Lecture: Tips on Effective Story Telling
Ms. Jolizbeth P. Justo, Resident story Teller – Adarna House
 - c.) Submission of Tandang Sora contest entries
 - Introducing Tandang Sora (1st year)
 - Short Story Telling (2nd year)
 - Dance Interpretation / Pantomime depicting the Life of Tandang Sora
 - d.) Submission of Plans for Book Month Celebration
 - e.) Submission of Secondary English Teachers Proficiency Test Results and Teachers' Quadrant.
 - f.) Other Matters
4. Immediate and Wide dissemination of this Memorandum is desired.

CORAZON C. RUBIO, CESO VI
Schools Division Superintendent